



Policies & Guidelines

- One adult for every 10 school-aged children.
- Rental groups are covered by their own insurance and need to submit a Certificate of Liability Insurance.
- A certified lifeguard must be on duty to use the pool. You may bring your own lifeguard provided proper certification documentation has been submitted to the camp.
- A responsible adult must be at the pond when in use. Life jackets must be properly worn at all times while in canoes or boats.
- Unclaimed lost items will be retained for a maximum of 30 days.
- Alcoholic beverages, controlled substances and tobacco products must not be brought on camp property.
- Pets are not permitted at camp.
- Groups are to be considerably quiet from 10:00 p.m. to 7:00 a.m.
- To ensure a safe camp, personal injury and damage or breakage of facility or equipment must be reported to camp staff immediately.
- **Your event schedule and final count are due two weeks prior to your scheduled arrival. The camp office must be notified 48 hours before your scheduled arrival if your final count changes.**
- **Financial settlement with cash or check is due two weeks prior to scheduled arrival.**
- Any damage or cleaning charges will be deducted from your Security Deposit.
- Your Security Deposit will be returned within 15 days following your departure. At your request, we will reserve a date for your event in the following year by holding your Security Deposit. The Rental Agreement and Reservation Deposit for the following year must be sent 6 months (180 days) before your scheduled arrival.

Cancellation and Loss of Deposit(s)

Your Security Deposit will be forfeited if at any point you cancel your event. Events canceled within 6 months (180 days) or less of the scheduled arrival date will also forfeit 50% of their Reservation Deposit.

Agreement

- We agree to respect the beliefs of Victory Valley Camp as stated in the doctrinal statement found on the back of this page and to do nothing by word or deed that will detract from this ministry.
- We agree to abide by the guidelines described above or posted on the grounds. The leader accepts the responsibility of informing the group of these guidelines and will ensure compliance.
- We agree to submit a Certificate of Liability Insurance with this agreement.
- We agree to provide Victory Valley Camp with our event schedule and the final count two weeks prior to arrival.
- We agree to notify the camp office 48 hours before scheduled arrival if the final count changes.
- We agree to the financial obligations and policies as stated in this Rental Agreement.
- We agree that those signing below are authorized to enter into contract on behalf of the organization.
- Victory Valley Camp reserves the right to book a simultaneous group if the facility allows.

Signatures

Rental Contact:

Signature _____ Printed _____ Date _____

Position within the organization _____

Financial Representative of the Organization:

Signature _____ Printed _____ Date _____

Position within the organization _____

Victory Valley's Confirmation

Signature _____ Printed _____ Date _____